

1 ARTICLE 23

2 SALARIES

4 23.1 Promotion Increases.

5 (a) Promotion salary increases shall be granted on August 8 following that promotion in
6 an amount equal to 9.0% of the employee's salary as of August 7 in recognition of
7 promotion to one of the following ranks: Associate Professor, Associate Instructor,
8 Associate Lecturer, Associate Scholar/Scientist/Engineer, Associate in _____, Associate
9 Instructional Designer, and Associate University Librarian.

10 (b) Promotion salary increases shall be granted on August 8 following that promotion in
11 an amount equal to 10.0% of the employee's salary as of August 7 in recognition of
12 promotion to one of the following ranks: Professor, Senior Instructor, Senior Lecturer,
13 Scholar/Scientist/Engineer, University Librarian, and Senior Instructional Designer.

14
15 **23.2 Legislatively Mandated Increases.** Any legislatively mandated increases shall be
16 implemented as soon as practicable.

18 23.3 Other Increases.

19 (a) Cross-the Board Salary Increases.

20 (1) Effective **February 18, 2022** for the 2021-2022 (**distributed on pay date March**
21 **11, 2022**) year^[TR1], each eligible Education and General (E&G) employee shall receive a
22 **23.5%** increase to the employee's base salary. This increase will be calculated using the
23 employee's salary as of February 17, 2022.^[TR2] Salary increases are generally effective
24 October 1. However, the 2021-2022 salary increases shall be effective July 1, 2021 for 12-
25 month faculty, July 30, 2021 for 10-month faculty and August 16, 2021 for 9-month faculty.
26 An employee shall be eligible if the employee's most recent annual evaluation, if provided,
27 was Satisfactory or above; the employee was in an in-unit employment relationship (not
28 OPS) with the University prior to May 7, 2021; and the employee remains in a continual in-
29 unit employment relationship at the date of implementation. Employees employed in 2020-
30 2021 that meet the above qualifications and were not evaluated shall be provided with an
31 evaluation for the period and shall be eligible for the increase. Contract and Grant (C&G)
32 and Auxiliary funded [soft money] employees are also eligible, but any monies provided in
33 such cases shall be paid from the appropriate contract, grant, or auxiliary revenues, if such
34 increases are provided by the granting agency.^[TR3]

35 (2) Placeholder for E&G employees whose salaries are less than \$48,500 (**34.5%**)

36 (b) One-time payment for 2021-2022. Effective February 18, 2022 (distributed on pay
37 date March 11, 2022), the University shall provide a one-time payment of \$XXX^[CP4] to each
38 Educational and General (E&G) funded employee who was in a continual, non-OPS
39 employment relationship with the University on May 7, 2021, whose 2020-2021 annual
40 evaluation, if provided, was Satisfactory or above, and who remains employed by the
41 University in an in-unit position at the date of implementation. Those employed on or after
42 May 8, 2020 who did not receive an annual evaluation for 2020-2021 will be assigned a
43 Satisfactory rating for the purposes of this payment. If an employee's position is less than
44 1.0 FTE, the payment shall be prorated. Contract and Grant (C&G) and Auxiliary [soft
45 money] funded employees are also eligible, but any monies provided in such cases shall be
46 paid from the appropriate contract, grant, or auxiliary revenues, if such increases are
47 provided by the granting agency.

48 (c) Merit Salary Increases. No merit salary increases will be distributed this cycle.
49

50 **23.4 Annual Incentive Award Programs.** Incentive Award Programs recognize and
51 promote employee excellence and productivity that respond to and support the mission of
52 the University of Central Florida, including its strategic initiatives and five key goals. The
53 provost or his or her designee shall give final approval for awards to successful faculty.
54 Each year, the University shall make available to eligible employees 115 Incentive Awards.
55 The awards shall be distributed to awardees in the next award cycle after ratification of this
56 document as set forth below. Regardless of contract length (9 months through 12 months),
57 award recipients shall receive a one-time award of \$5,000 as soon as practicable and a
58 \$5,000 increase to their salary effective at the beginning of the succeeding academic year.
59 Employees on visiting and other temporary appointments are not eligible for incentive
60 awards. Employees on non-E&G funding will be eligible for the increase depending on
61 availability of funds. All full-time employees in the appropriate discipline with at least four
62 years of continuous, non-OPS service at UCF immediately prior to the current year are
63 eligible.

64 (a) UCF-Teaching Incentive Program. The UCF-Teaching Incentive Program (“UCF-
65 TIP”) rewards teaching productivity and excellence. Each academic year the University shall
66 make available up to fifty-five UCF-TIP awards to eligible employees. The UCF-TIP award
67 recognizes employee contributions to UCF’s key goals of offering the best undergraduate
68 education available in Florida and achieving international prominence in key programs of
69 graduate study. Employees applying for TIPs must meet current productivity criteria.

70 (b) UCF-Research Incentive Award Program. The UCF-Research Incentive Award
71 (“UCF-RIA”) program recognizes outstanding research, scholarly, or creative activity that
72 advances the body of knowledge in a particular field, including interdisciplinary research
73 and collaborations. Each academic year the University shall make available up to fifty-five
74 UCF-RIA awards to eligible employees. The UCF-RIA award recognizes employee
75 contributions to UCF’s key goal of achieving international prominence in research and
76 creative activities.

77 (c) Scholarship of Teaching and Learning Awards (SoTLs). SoTLs recognize discovery,
78 reflection, and using evidence-based methods to research effective teaching and student
79 learning in higher education^[CPS]^[TR6] (i.e., at the university level). SoTL goes beyond
80 teaching based on evidence for specific teaching and learning practices. While the
81 implementation of SoTL outcomes may result in teaching excellence and increased
82 teaching effectiveness, this award recognizes scholarly efforts beyond teaching excellence.
83 The University shall make available up to five SoTL awards.

84 (d) Applications for Incentive Awards. Applications shall be completed online. These
85 awards shall be made according to the criteria or procedures listed on the Faculty
86 Excellence website.

87 (e) Incentive Award Selection.

88 (1) TIPs/RIAs. College or unit committees for the TIP and RIA award programs shall
89 be elected by and from the unit employees. The committees shall equitably represent the
90 departments or units within them. Employees who plan to apply in the current cycle for a
91 particular award shall not be eligible to serve on the committee. A committee chairperson
92 for each incentive award program shall be elected by and from the college/unit committee.
93 The chairperson shall charge the committee that members shall only consider the merits of
94 the application. No additional outside information or discussion of position, e.g., instructor
95 vs. tenure track employee, past awards, current salary, etc., may be considered, nor may

96 additional criteria be used. The committee shall review the award applications and shall
97 submit a ranked list of recommended employees to the dean or dean's representative. In
98 ranking the applicants, committee members shall only consider the merits of the application.

99 a. Each committee member shall review all applications and transmit a
100 preliminary ranking to the committee chair. Committee members may rank as many
101 applicants as they deem merit the award, with the highest rank given to the top candidate
102 (i.e., the highest rank equals the number of applicants, N), the next highest rank being N-1,
103 and so on. Applications that are not deemed acceptable for an award by a committee
104 member shall be left unranked in that committee member's rankings.

105 b. In larger colleges or units, subcommittees may be formed from the committee
106 at-large in the interest of efficient evaluation of the incentive award applications. Each
107 subcommittee must include at least three members, and every member of the committee at-
108 large must serve on a subcommittee. The applications to be reviewed shall be equitably
109 partitioned among the subcommittees. The subcommittees shall follow the ranking
110 procedure outlined above to determine which applications they recommend to the
111 committee at-large. Then the committee at-large shall be convened to review the
112 applications recommended by the subcommittees.

113 c. The committee chair shall convene the committee (at-large) and review their
114 initial rankings. Discussion shall be limited to information contained in the application and
115 may focus on applicants with few or dispersed rankings.

116 d. Following this discussion, the committee shall use a secret ballot to rank
117 candidates using the procedure outlined in (a) above.

118 e. A majority of voting committee members present must rank an applicant for
119 that employee to be eligible for an incentive award.

120 f. The applicant with the highest mean rank (i.e., the sum of the applicant's
121 rankings divided by the number of committee members present) shall have the highest
122 priority for an incentive award, the applicant with the next highest mean rank the next
123 highest priority, and so on, until all applicants who received rankings by a majority of
124 committee members present are ranked in order.

125 g. In the case of T applicants with tied mean rank for the final T-1 or fewer
126 available award(s), the procedure outlined in (a) above, with T being the highest possible
127 rank, shall be used to break the ties. The ranking process outlined in (a) above shall be
128 used as many times in succession as necessary until all such ties are resolved and a final
129 ranked list is complete.

130 h. The committee chair shall transmit this ranked list to the dean or dean's
131 representative, or unit head who reviews and approves the awards. If the selection
132 committee awards fewer than the number of awards available or if the dean or unit head
133 does not approve an award from the list submitted by the selection committee, then the
134 award(s) shall be retained in the same college or unit for one additional cycle before it is
135 returned to the overall pool for apportionment.

136 i. For purposes of TIP/RIA selection as stated above, "college" shall also
137 include the group of employees whose primary assignment is in the College of
138 Undergraduate Studies, the College of Graduate Studies, an institute or center. These
139 employees shall be grouped together for purposes of calculating the number of awards
140 available for each award category. The college committee shall consist of a member from
141 each of the units represented.

142 **23.5 Excellence Awards.** The University shall implement the merit-based bonuses set
143 forth below to recognize and promote employee excellence and productivity that respond to
144 and support the mission of the University of Central Florida.

145 (a) Trustee Chair Professorship. The UCF Trustee Chair Professorship is a multi-year
146 appointment awarded to employees with an extraordinary record of accomplishment in the
147 three primary areas of academic endeavor: teaching, research and service. The objective of
148 this appointment is to recognize and celebrate outstanding performance with a title and
149 resources commensurate with accomplishment.

150 (1) Award recipients shall receive an annual budget of \$50,000 funded by the
151 University. Up to \$25,000 can be used as a salary supplement. These chairs have a five-
152 year appointment.

153 (2) Each academic year, the University may award Trustee Chair Professorships.

154 (3) The eligibility criteria for an applicant is holding the rank of tenured professor; the
155 applicant must be recognized as a "foremost scholar" in his or her chosen area of expertise,
156 meaning known as a preeminent scholar in his or her discipline; and have a positive impact
157 to other scholars at UCF. Applications will be reviewed by a committee consisting of one
158 Trustee Chair, one Pegasus Professor, the Chair of the Faculty Senate, and the Vice
159 Provost for Faculty Excellence. An employee who holds the rank of full professor shall be
160 appointed by the UCF-UFF Chapter President to serve as an ex officio member of the
161 committee, and shall not have a voting role except in the case of breaking any tie votes.
162 The President and Provost or designee will make the final appointment.

163 (b) Pegasus Professor. The Pegasus Professor award recognizes excellence in the
164 three primary areas of academic endeavor: teaching, research and service.

165 (1) Award recipients shall receive a one-time payment of \$5,000 as well as a
166 Pegasus statue.

167 (2) Each academic year, the University may award Pegasus Professor awards.

168 (3) The eligibility criteria is having completed five years at the rank of tenured
169 professor at UCF; having achieved excellence in teaching, research and/or creative activity;
170 and demonstrable service and scope of national and international impact. The awards are
171 ultimately determined by the President or designee.

172 (c) Excellence Awards. All full-time employees in the appropriate discipline with at least
173 three years of continuous non-visiting, non-OPS service at UCF immediately prior to the
174 current year are eligible, except for employees who have received a college or university
175 excellence award in the past three academic years in the category for which they are
176 applying. For some Excellence awards, additional eligibility criteria are specified below.
177 Award recipients shall receive a one-time payment of \$2,000. Each academic year, the
178 University shall award Excellence in Undergraduate Teaching awards, one University
179 Award for Excellence in Undergraduate Teaching, Excellence in Graduate Teaching
180 awards, one University Award for Excellence in Graduate Teaching, one University Award
181 for Excellence in Faculty Academic Advising, Excellence in Research awards, one
182 University Distinguished Research award, one University Award for Excellence in
183 Professional Service, one Excellence in Librarianship award, and one Excellence in
184 Instructional Design award.

185 (1) Excellence in Undergraduate Teaching awards.

186 a. Eligibility. Employees must be assigned to teach at least two undergraduate
187 courses in the current academic year and to have taught at least six undergraduate courses
188 over the preceding three academic years.

- 189 b. The criteria for evaluating applicants' files shall include three major
190 categories:
- 191 1. Innovations to improve undergraduate teaching;
 - 192 2. Undergraduate teaching accomplishments/honors;
 - 193 3. Evidence of impact on undergraduate teaching.
- 194 (2) Excellence in Graduate Teaching Awards.
- 195 a. Eligibility. Employees must have contributed significantly to graduate
196 education, including substantial teaching of graduate courses (including thesis and
197 dissertation courses) over the current academic year and the three preceding academic
198 years.
 - 199 b. The criteria for evaluating applicants' files shall include three major
200 categories:
- 201 1. Innovations to improve graduate teaching;
 - 202 2. Graduate Teaching Accomplishments/honors;
 - 203 3. Evidence of impact on graduate teaching.
- 204 (3) Excellence in Research Awards
- 205 a. Eligibility. Employees must have an assignment of at least 0.10 FTE in
206 research over each of the three immediately preceding years and the current year at UCF.
 - 207 b. The criteria for evaluating applicants' files shall include three major
208 categories:
- 209 1. cumulative value and impact of research efforts at UCF within the
210 discipline and to society;
 - 211 2. Recognition of research impact by the individual's peers in the same or in
212 related disciplines;
 - 213 3. Publication/dissemination and presentation of research results.
- 214 (4) Excellence in Faculty Academic Advising.
- 215 a. Eligibility. All employees who currently advise and who have advised
216 undergraduate students over the preceding three academic years are eligible.
 - 217 b. The criteria for evaluating applicants' files shall include three major categories:
218 1. Evidence of extra effort to improve advising;
219 2. Evidence that students have been sensitively and appropriately informed
220 and guided concerning career choices and academic opportunities;
 - 221 3. Evidence that the nominee serves as a role model in the pursuit of
222 learning.
- 223 (5) University Awards for Excellence in Professional Service.
- 224 a. Eligibility. Employees who are assigned an FTE of 0.10 for professional
225 service duties over the current year and for each of the three preceding academic years are
226 eligible.
 - 227 b. The criteria for evaluating applicants' files shall include three major
228 categories:
- 229 1. Evidence of effectiveness in service to the university by highlighting
230 leadership contributions;
 - 231 2. Evidence of significant accomplishment in professional organizations in
232 the nominee's discipline;
 - 233 3. Evidence of recognition for outreach activities, service, and leadership
234 contributions to community organizations.
- 235 (6) Excellence in Librarianship.

236 a. Eligibility. Employees who have served at UCF as a librarian on a permanent
 237 line for the current year and at least the three years immediately preceding the current year
 238 are eligible.

239 b. The criteria for evaluating applicant's files shall include two major categories:
 240 1. Evidence of extra effort to improve library services and collections;
 241 2. Evidence of a sustained period of excellence in the library profession.

242 (7) Excellence in Instructional Design.

243 a. Eligibility. Must be an instructional designer on a non-visiting, non-OPS 12-
 244 month contract at the time of nomination and over the three preceding academic years.

245 b. The criteria for evaluating applicant's files shall include two major categories:

246 1. Innovative contributions to UCF and/or the ID field;

247 2. Evidence of outstanding effort to promote quality of online instruction and
 248 improve relationships with faculty members at UCF.

249 (8) Recommendations for these awards are made by various committees and are
 250 ultimately determined by the President or designee.

251

252 **23.6 Salary Increases for Employees Funded by Contracts and Grants.**

253 (a) Employees on contracts or grants shall receive salary increases equivalent to similar
 254 employees on Education and General (E&G) funding, provided that such salary increases
 255 are permitted by the terms of the contract or grant and adequate funds are available for this
 256 purpose in the contract or grant. In the event such salary increases are not permitted by the
 257 terms of the contract or grant, or in the event adequate funds are not provided, the
 258 University's representative shall seek to have the contract or grant modified to permit or
 259 fund such increases.

260 (b) Nothing contained herein shall prevent employees whose salaries are funded by
 261 grant agencies from being allotted raises higher than those provided in this Agreement if
 262 such increases are provided by the granting agency.

263

264 **23.7 Administrative Discretion Increases.** From the date of ratification of this
 265 document, ~~through August 31, 2021~~~~xxxx~~, the University may provide Administrative
 266 Discretion Increases up to one and one-half percent (1.5%) of the total salary rate of
 267 employees who were in an employment relationship with the University on May 6~~7~~,
 268 ~~2021~~~~2020~~. Any Administrative Discretion Increase provided to contract and grant (C&G)
 269 employees, any court-ordered or court-approved salary increase, any prevailing wage
 270 adjustment for the purpose of qualifying for immigration status, or any salary increase to
 271 settle a legitimate, broad-based employment dispute shall not be subject to the terms and
 272 limitations of this Section.

273 (a) The University may provide Administrative Discretion Increases for verified written
 274 offers of outside employment, special achievements, merit, compression and inversion,
 275 equity and market equity considerations, and similar special situations to employees in the
 276 bargaining unit.

277 (b) Administrative Discretionary Increases for verified written offers of outside
 278 employment shall not be subject to the one and one-half percent (1.5%) salary rate
 279 limitation.

280 (c) Of the amount agreed above (upto 1.5% of the total salary rate of employees), the
 281 University will commit ~ 50% to address salary equity and compression of bargaining unit
 282 members.

283 (ed) UFF Notification. At least 14 days prior to the effective date of any such
284 increase, the University shall provide to the UFF a written notification of the increase which
285 states the name of the employee, the rank and discipline of the employee, the amount of
286 the increase, and the reason for the increase.

287 (de) The University's ability to provide Administrative Discretion Increases shall
288 expire ~~August 31, 2024xxxx~~, and shall not become part of the status quo.

289
290 **23.8 Report to Employees.** All employees shall receive notice of their salary increases
291 prior to implementation.

292
293 **23.9 Type of Payment for Assigned Duties.**

294 (a) Duties and responsibilities assigned by the University to an employee that do not
295 exceed the available established FTE for the position shall be compensated through the
296 payment of salary, not Other Personal Services (OPS) wages.

297 (b) Duties and responsibilities assigned by the University to an employee that are in
298 addition to the available established FTE for the position shall be compensated through
299 OPS wages, not salary.

300
301 **23.10 Twelve-Month Payment Option.** The parties agree that a twelve-month payment
302 option for 9-month employees shall be offered each year during an annual open enrollment
303 period from April 1 to June 30. If chosen by the employee, this payment option shall
304 become effective for one year starting with the first full pay period beginning after August 8.
305 The plan shall allow for employees to select a fixed savings amount to be deducted from
306 each of the nineteen full bi-weekly paychecks received during the Fall and Spring
307 semesters with a change in that amount to account for those paychecks from which double
308 premiums are deducted. The total savings shall be returned to the employee in equal
309 amounts for the five full bi-weekly paychecks received during the Summer. The University
310 shall provide an online calculator to assist the employee in determining a savings amount
311 and fixed reduction amount that will allow the employee's net paychecks to remain
312 approximately constant. Pay received for supplemental summer assignments shall be
313 unaffected by this plan. This pay plan is subject to tax limitations.

314
315 **23.11 Administrative Salary Stipends.** A temporary salary increase that is provided to
316 an employee as compensation for performing a specific, titled administrative function shall
317 be permitted under this agreement as an Administrative Salary Stipend. At least 14 days
318 prior to the effective date of any Administrative Salary Stipend, the University shall provide
319 UFF a written notification of the stipend which states the name of the employee, the rank
320 and discipline of the employee, the amount of the stipend, and the reason for the stipend.
321 If all or part of the stipend is later added to the employee's salary, the amount so converted
322 shall be treated as an Administrative Discretion Increase during the year in which the
323 conversion takes place and shall be subject to limitations of that section.

324
325 **23.12 Salary Rate Calculation and Payment.** The biweekly salary rate of employees
326 serving on twelve-month appointments shall be calculated by dividing the salary rate by
327 26.1 pay periods.

328

329 **23.14 Compensation.** UCF will comply with all applicable Federal and State labor and
330 employment laws.

For the BOT: Sherry Andrews

For the UFF: Talat Rahman

date

date