

APPENDIX E

University of Central Florida Board of Trustees/United Faculty of Florida

NOTICE OF ARBITRATION

The United Faculty of Florida hereby gives notice of its intent to proceed to arbitration in connection with the decision of the University dated _____ and received by the UFF State Office on _____ in this grievance of:

NAME: _____

DATE OF FILING: _____

The following statement of issue(s) before the Arbitrator is proposed:

This notice was filed with Academic Affairs on _____ (date) by (check one):

_____ mail (certified or registered, restricted delivery, return receipt requested)

_____ personal delivery

_____ other (specify) _____.

Date of receipt by Academic Affairs: _____

Signature of Statewide UFF President, Director of Arbitrations, or designee

I hereby authorize UFF to proceed to arbitration with my grievance. I also authorize UFF and the University or its representatives to use, during the arbitration proceedings, copies of any materials in my evaluation file pertinent to this grievance and to furnish copies of the same to the arbitrator.

Signature of Grievant

This notice should be sent to: UNIVERSITY OF CENTRAL FLORIDA, CCAS, Academic Affairs

via email to: CCAS@ucf.edu

Or: 4365 Andromeda Loop N, MH 331, Orlando, FL 32816-0065

Or: fax: 407-823-6155

APPENDIX F

EXCLUSIVE ASSIGNMENT DISPUTE RESOLUTION GRIEVANCE FORM

PART 1: STATEMENT OF DISPUTE

I believe the assignment was arbitrarily or unreasonably imposed because:

Grievant's Signature

UFF Grievance Representative's Signature

This form must be accompanied by all documentation that the employee wants to have reviewed, except for documentation the employee has requested but not received.

I understand and agree that by filing this ADR grievance, I waive whatever rights I may have under chapter 120 of the Florida statutes with regard to the matters I have raised herein and under all other university procedures that may be available to address these matters.

APPENDIX F

EXCLUSIVE ASSIGNMENT DISPUTE RESOLUTION GRIEVANCE FORM

PART 2: NOTICE TO AND DECISION OF DEAN OR DEAN'S REPRESENTATIVE

The decision of the Individual making the assignment or that person's representative is not satisfactory and the grievant and/or the UFF grievance representative hereby give notice that the ADR shall be referred to the dean or dean's representative.

Grievant's Signature

Date of Receipt

UFF Grievance Representative

Acknowledged by Dean or
Dean's Representative

Date of Conference

___ The assignment was not arbitrarily or unreasonably imposed:

___ The disputed assignment has been resolved in the following manner:

Dean or Dean's Representative

Date of Decision

APPENDIX F

EXCLUSIVE ASSIGNMENT DISPUTE RESOLUTION GRIEVANCE FORM

PART 3: NOTICE OF INTENT TO REFER ASSIGNMENT DISPUTE TO MEDIATOR

The decision of the dean or the dean's representative is not satisfactory and the UFF grievance representative hereby gives notice of intent to refer the ADR grievance to a mediator.

Grievant's Signature

Date of Receipt by University's
Representative

UFF Grievance Representative

Receipt Acknowledged by
University's Representative

APPENDIX F

EXCLUSIVE ASSIGNMENT DISPUTE RESOLUTION GRIEVANCE FORM

PART 4: MEDIATOR'S DECISION

The disputed assignment was _____/was not _____ arbitrarily or unreasonably imposed.

Reasons for the determination that the assignment was arbitrarily or unreasonably imposed are:

Suggested Remedy (Optional):

UFF Grievance Representative's Signature

Grievant's Signature

Mediator's Signature

Date Decision Issued

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